



# DEPAUL UNIVERSITY

## OAK FOREST CAMPUS



### MEETING AND EVENT SERVICES

#### GENERAL INFORMATION

##### *LOCATION*

*16333 S. Kilbourn Avenue, Suite 5350  
Oak Forest, IL 60452*

*TELEPHONE: 312 476-3099      FAX: 708 633-9095*

*CONTACT PERSON: Nadine Przychodni [nprzycho@depaul.edu](mailto:nprzycho@depaul.edu)*

- 7,000 sq. ft. of meeting space
  - 5 Meeting rooms
- Each room is equipped with a chalkboard, easel with flip chart and an overhead projector. Audio visual equipment is available for a daily rental fee
  - Monday through Thursday 11:00am—5:00pm
  - Friday 9:00am—3:00pm
  - Please call to schedule early morning (8 AM) openings
- Coffee, soft drink and snack vending machines are located
  - Certificates of Insurance is required
- All facilities are accessible for persons with disabilities